



Keokuk Area Community Foundation

For Good. For Ever.

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2015 Grant Guidelines

The Keokuk Area Community Foundation (KACF) welcomes applications for grants from Non-profit organizations, charities, health care organizations, and educational institutions that have been determined by the IRS to be exempt under Section 501(c) (3) of the IRS Code. Applicants must complete the KACF 2015 Grant Application Form, and submit it with all required documents.

Grant requests are considered in the fields of art and culture, community betterment, education, health, and human services. KACF's primary geographic focus for support is Lee County Iowa, Hancock County Illinois, and Clark County Missouri.

Successful applications typically address problems to be solved or opportunities to be seized in Lee County Iowa, Hancock County Illinois, and Clark County Missouri. We invite proposals which:

- Suggest practical approaches to community problems.
- Generate community support, both professional and volunteer.
- Demonstrate the organization's ability to secure realistic funding.
- Strengthen a non-profit organization effectiveness and/or stability.

Historically grants have been awarded in the range from a few hundred dollars to \$10,000 (*but the Board might consider awarding a larger grant under special and unique circumstances*), and there may be occasions where the KACF Board may award partial funding to some grant applicants.



Visit keokukfoundation.org to view and download a 2015 Grant Application, the 2015 Charitable Interests and the 2015 Grant Guidelines.

Successful Applicants Will Have the Following:

1. The KACF Grant Application Form and **7 copies** of your proposal (package). Your proposal package will include 1 original signed Application Form and **7 copies** of your Application Form and **7 copies** of all documents relating to your grant proposal!
2. A copy (*one copy*) of the grant applicant's IRS determination letter establishing that the applicant is exempt under Section 501(c) (3) of the Internal Revenue Code. Even though the group signing the application must hold a determination letter from the Internal Revenue Service, that group may submit projects which include other groups so long as the applicant remains responsible for the administration of all grant funds distributed to it. **It is necessary to provide only 1 copy of your IRS Determination letter.**
3. A grant proposal and applications and all supporting documents **MUST** be postmarked on or before **August 31, 2015**.
4. Under certain circumstances, applicants should be prepared for a site visit of their agency at the mutual convenience of the applicant and members of the KACF Board. In addition, the KACF Board may retain the option of holding an application open in order to request further information from the applying organization. The decision to request additional information is at the sole discretion of the Board of Directors of The Keokuk Area Community Foundation .
5. An organization which has previously received a grant, must complete a KACF Grant Report or pertinent grant follow-up information in order to be considered for a subsequent grant with KACF.

- The previous year KACF Grant Report must be received prior to submission of an application for a grant in 2015 (on or before August 31, 2015)!
- We will not consider an application for 2015 if you have failed to file a KACF Grant Report for a grant received in a previous year!
- KACF only accepts mailed KACF Grant Reports (US Postal Service) and does not accept reports that are emailed!
- The failure to file the KACF Grant Report could prevent or delay consideration of future grants to any such recipient.



2015 KACF Grant Applications
are DUE on August 31, 2014!